

# Standard format for joint in payment forms (form types 71, 73 and 75)

#### Change log

Version	Date	Change
1	2013-10-07	Change log added

If you want to use the standard format for the joint in payment forms of the financial sector, please note that operations are being performed at 3 levels:

- \* Delivery start/end
- \* Section start/end
- Payment records

Delivery start/end must occur only once for each delivery.

Section start/end may occur several times for each delivery. The decisive factor is whether the credit number or the account number have changed. The change of account number may be made for both the creditor number and the fee account number

The number of payment records may vary. The number of records for each in payment form may vary dependent on the type of form.

As opposed to the other "Bank to customer" formats this format is a fixed format.

Advice on joint in payment forms may on rare occasions be delayed because of technical difficulties, for instance when another bank does not submit data on in payment forms to Danske Bank on time. When the complete delivery is created later on it must be retrieved in the usual way.



## **Delivery start record**

No.	Field code	No. of	Format	From-	Description
		pos.		to	
1	System ID	2	Alpha-n.	1-2	Is permanently stated as FI, which
					signifies Joint In payment Form
2	Record type	3	Num.	3-5	010
3	Data remitter	8	Num.	6-13	VAT-number of bank. (61126228
					in DanskeBank TeleService)
4	Data recipient	10	Alpha-n.	14-23	VAT-number/Civil Regnumber
					or other identification of Data
					recipient. TeleService Contract
					no.
5	Delivery number	10	Alpha-n.	24-33	Remitter identification of the
					delivery, justified left, followed
					by blanks. Serial number, if any.
					(CMM in deliveries from
					DanskeBank TeleService)
6	Delivery ID	10	Num.	34-43	Voluntary specification of the
					delivery. TeleService order no.
					YYMMDDxxxx (xxx=no.)
7	Date of creation	8	Num.	44-51	Date when the section was
					created. Format YYYYMMDD
8	Time of creation	4	Num.	52-55	Time when the section was
					created Format: hhmm
9	Format version	2	Alpha-n.	56-57	Version number to decide on the
					format to be used. Stated with
					leading zeros.
10	Prod-test	1	Alpha-n.	58-58	P = Production data
					T = Test data
11	Filler	70	Alpha-n.	59-128	Blanks

#### **Section start record**

Nr	Field code	No. of	Format	From-	Description
		pos.		to	
1	System ID	2	Alpha-n.	1-2	Is permanently stated as FI, which
					signifies Joint Inpayment Form
2	Record type	3	Num.	3-5	020
3	Creditor number	8	Num.	6-13	Creditor number (*
4	Account number	14	Num.	14-27	Creditor's account no. with his
					bank, to which the payment
					amount is credited. Stated with
					the bank's Reg.no. of 4 digits and
					a 10-digit account no.
5	Fee account	14	Num.	28-41	Creditor's account no. with his
	number				bank, to which the fee in connec-
					tion with the inpayment form is
					credited. Stated with the bank's
					Reg.no. of 4 digits and a 10-digit
					account no.
6	Section number	10	Num.	42-51	Voluntary specification of the
					section. The sections are serially
					numbered within the delivery
					with leading zeros.
7	Date of creation	8	Num.	52-59	Date when the section was
					created. Format YYYYMMDD
8	Time of creation	4	Alpha-n.	60-63	Time when the section was
					created. Format: hhmm
9	Format version	2	Alpha-n.	64-65	Version number to decide on the
					format to be used. Stated with
					leading zeros.
10	Filler	63	Alpha-n.	66-128	Blanks

<sup>\*)</sup> Danish Payment Systems (PBS) controls a joint creditor register for all commercial banks and savings banks. The creditor register contains the Creditor number, creditor's abbreviated name of max 16 characters, and the Reg. no. of creditor's bank/bookkeeping centre.

#### **Payment record**

Nr	Field code	No. of	Format	From-	Description
		pos.		to	
1	System ID	2	Alpha-n.	1-2	Is permanently stated as FI, which signifies Joint Inpayment Form
2	Record type	3	Num.	3-5	030
3	Payment date	8	Num.	6-13	Date of payment at the place of payment. For envelope solutions date is the date on which the debtor's account was debited. Format: YYYYMMDD
4	Form type code	2	Num.	14-15	Form type code from the inpayment form – 71, 73 and 75
5	Payer ID	19	Num.	16-34	Blank if form type = 73. For form types 71 and 75: Number that enables an identification of the payer. The number is justified right with leading zeros and must observe modulus 10 with a check digit at last position
6	Archive number	22	Alpha-n.	35-56	Number which makes it possible to track the inpayment form in the archives at the place of payment.
7	Booking date	8	Num.	57-64	Date on which the payment was booked. Format: YYYYMMDD
8	Credit amount	15	Num.	65-79	States the payment amount, justified right in øre with leading zeros.
9	Sum entry reference	22	Alpha-n.	80- 101	Serial number for the linking of the payment amount to booking entries on account statements. (Optional). Blank in TeleService

To be continued overleaf

... Payment record/inpayment form continued....

Nr	Field code	No. of	Format	From-to	Description
INI	Field code		Format	rioiii-to	Description
10	ъ.	pos.	A 1 1	102	G C
10	Fee type	2	Alpha-n.	102-	States fee types as a result of
				103	errors. The Inpayment form was
					not:
					Code AA = OCR-readable *)
					Code BB = Contained modulus
					error $Code AB = not OCR-$
					readable and modulus error
					Code CC = correct
11	Fee amounts	9	Num.	104-	Refers to the fee type. The
				112	amount is justified right in øre
					with leading zeros.
12	Reversal	1	Alpha-n.	113-	Marking for whether the payment
				113	has been reversed.
					"N" = It is an ordinary payment
					"J" = It is a reversal of the
					amount in the field Credit
					amount. It does not have to be the
					original amount.
					Field 9, which is optional, does
					not have to be filled in, the rest
					must be filled in with valid data.
					(DanskeBank TeleService uses
					only N)
13	Filler	15	Alpha-n.	114-	Blanks
			_	128	

<sup>\*)</sup> Optical Character Recognition enables pre-programmed computers to optically read certain characters. The type face used on the inpayment form is OCR-B font size 1. If permission has been obtained, the filling-in may also be done by using matrix print and laser print.

The type face is described in detail in ISO Recommendation R 1073/ii, most recently revised in 1976, and in DS 2081.



## Payment record

Name or address, text

Nr	Field code	No. of	Format	From-	Description
		pos.		to	
1	System ID	2	Alpha-n.	1-2	Is permanently stated as FI, which
					signifies Joint Inpayment Form
2	Record type	3	Num.	3-5	040
3	Form type code	2	Num.	6-7	Form type code from the
					inpayment form
4	Record nr.	2	Num.	8-9	Serial number for text record 040
					(allowed values 01-05).
5	Archive number	22	Alpha-n.	10-31	Archive number of the relevant
					30-record.
6	Text	35	Alpha-n.	32-66	Name or address from the inpay-
					ment form, only form type 73.
7	Filler	62	Alpha-n.	67-	Blanks
				128	



## Payment record

Message for beneficiary, text

Nr	Field code	No. of	Format	From-	Description
		pos.		to	
1	System ID	2	Alpha-n.	1-2	Is permanently stated as FI, which
					signifies Joint Inpayment Form
2	Record type	3	Num.	3-5	041
3	Form type code	2	Num.	6-7	Form type code from the inpay-
					ment form
4	Record nr.	2	Num.	8-9	Serial number for text record 041
					(allowed values 01-41).
5	Archive number	22	Alpha-n.	10-31	Archive number of the relevant
					30-record.
6	Text	35	Alpha-n.	32-66	Message for beneficiary, text
					from the inpayment form. Max.
					41 lines.
7	Filler	62	Alpha-n.	67-	Blanks
				128	



#### Section end record

Nr	Field code	No. of	Format	From-	Description
		pos.		to	
1	System ID	2	Alpha-n.	1-2	Is permanently stated as FI, which
					signifies Joint Inpayment Form
2	Record type	3	Num.	3-5	080
3	Creditor number	8	Num.	6-13	Creditor number
4	Number of	11	Num.	14-24	Number of payment records
	payment records				included in the delivery. Stated
					with leading zeros
5	Added-up	15	Num.	25-39	Added-up amount from payment
	payments				records. Reversals, if any, will be
					added up as plus amounts with
					leading zeros.
6	Added-up fee	15	Num.	40-54	Added-up fee amounts from
	amounts				payment records. Reversals, if
					any, will be added up as plus
					amounts with leading zeros
7	Number of 40	11	Alpha-n.	55-65	Number of type 040 text records
	Text records				included in the section.
					Filled in with blanks if the
					section does not contain text
					records.
8	Number 41	11	Alpha-n.	66-76	Number type 041 text records
	Text records				included in the section.
					Filled in with blanks if the
					section does not contain text
					records.
9	Filler	52	Alpha-n.	77-	Blanks
				128	



## **Delivery end record**

Nr	Field code	No. of	Format	From-	Description
		pos.		to	•
1	System ID	2	Alpha-n.	1-2	Is permanently stated as FI, which signifies Joint Inpayment Form
2	Record type	3	Num.	3-5	090
3	Data remitter	8	Num.	6-13	VAT-number of bank
4	Data recipient	10	Num.	14-23	VAT-number/Civil Regnumber
					or other identification of Data
					recipient. TeleService Contract
					no.
5	Delivery number	10	Alpha-n.	24-33	Remitter's identification of the
					delivery. Serial number, if any.
					(CMM in deliveries from
					DanskeBank TeleService)
6	Number of	11	Num.	34-44	Number of sections in the
	sections				delivery
7	Number of	11	Num.	45-55	Total number of payment records
	payments				in the delivery
8	Number 40	11	Alpha-n.	56-66	Number of type 040 text records
	Text records				included in the section.
					Filled in with blanks if the
					section does not contain text
					records.
9	Number 41	11	Alpha-n.	67-77	Number type 041 text records
	Text records				included in the section.
					Filled in with blanks if the
					section does not contain text
					records.
10	Filler	73	Alpha-n.	78-	Blanks
				128	